

**AN IMPLEMENTATION AGREEMENT
FOR ACADEMIC COOPERATION FOR SETTING UP A DOUBLE DEGREE**

BETWEEN

Polytechnic University of Tirana FAU

With legal domicile Polytechnic University of Tirana , Address: Bul. Dëshmorët e Kombit, Mother Tereza Square, Nr. 4, represented by Prof. Dr. Andrea Maliqari

Hereinafter referred to as "PUT - FAU",

AND

UNIVERSITÀ IUAV DI VENEZIA

With legal domicile Università IUAV di Venezia, Italy, Tolentini 191 - 30135 Santa Croce Venezia, Italia, represented by Prof. Alberto Ferlenga

Hereinafter referred to as "IUAV",

both hereinafter referred to as "Party" or "Parties" in this Agreement.

Preamble

Whereas PUT-FAU and IUAV both are involved in high-quality collaborative educational programmes.

Whereas PUT-FAU and IUAV both have a long tradition of academic cooperation in the field of architecture as well as intensive workshops agreements, that have been the basis for an active cooperation.

This Agreement stipulates the prerequisites and requirements for a Double Degree within the subject areas "073" Architecture and Urbanism. Both Parties hereby agree as follows:

Article 1 - Aim of the Agreement

This Agreement defines the requirements and obligations of PUT-FAU and IUAV in establishing a Dual Degree Programme. The Programme, developed and organized jointly by the parties, leads to two recognized Master's degree certificates, one from the student's home institution and one from the host institution.

Article 2 - Scope of the Agreement and definitions

The term "Dual Degree Programme" refers to both parties' two-year track at Master's level (120 ECTS credits) leading to the corresponding degree issued by each party. The delivered Albanian Diploma is Master of Science in Architecture - Architecture and Master of Science in Architecture - Urbanism

The delivered Italian Diploma is: Laurea Magistrale in Architettura e Progetto

The contents and the curriculum of the Programme are specified in Appendix 1 to this Agreement. This Agreement specifies the rights and responsibilities of both parties, and the terms under which students from PUT - FAU and from IUAV may be granted, upon successful fulfilment of the Programme and of all requirements for graduation at each institution, the academic degrees and diplomas of comparable academic levels from both institutions. Both parties agree to the following

general forms of cooperation and general requirements for all students participating under this Agreement.

Article 3 – Extent of the Programme

The aim of both parties is that the student will spend at least two semesters at the host institution. The languages of instruction of the Dual Degree Programme are Italian and English. The Parties review the Programme's curriculum annually and make the necessary changes if necessary. Number of students participating in the Programme will be up to 4 students from IUAV + 4 students from Polytechnic University of Tirana per year.

Article 4 – Student Admission

The admission of students to the Programme will be conducted in accordance with the following principles:

- The parties will agree on the application procedure, including application deadlines, selection criteria and student quota, which will be disclosed on the websites of the Programme at both institutions.
- The students must meet the admission criteria of the respective degree programmes of both institutions. This includes, for the PUT - FAU, a proof of Italian language proficiency according to the CELI or equivalent English language certificate TOEFL/CEFR B2. This includes, for the IUAV, a proof of English language proficiency according to the B2 level CEFR.
- Students apply to the Programme at their home institution and the home institution is responsible for screening the applications and providing the host institution with a list of selected and eligible candidates. The applications are submitted by the student's home institution to the host institution and letters of acceptance are sent from the host institution to the students.
- Students are selected and admitted to the Programme based on their academic results, prerequisite requirements, motivation and language skills. Students must demonstrate a good command of spoken and written of English or Italian language.
- Prerequisite for the mobility is that the student has successfully completed a sufficient number of credits (50/60 first year of magistrale for IUAV Students - 180 ECTS for PUT-FAU students) according to the rules at the home institution. In this way PUT-FAU students will arrive at IUAV during their 9th and 10th semester, and IUAV students will arrive at PUT-FAU during their 9th and 10th semesters.
- No tuition fees are required at the host institution for students participating in the Programme as long as they are regular students of the home institution independent of their nationality.
- After meeting some further requirements, this diploma will allow them to apply for the professional license in both countries, provided all other requirements are met.
- About the professional internship, PUT-FAU and IUAV will provide a list of partners, potentially interested in accepting internships.
- The Dual Degree study plan must be completed in one academic year including internship. The host university reserves the right to suspend the enrolment at the Dual Degree Programme to a student with insufficient academic results. In the case that one student fails one or more courses, he/she should return and finish his/her courses at the home university. All courses and credits earned by the student at the host university will be fully recognized by the home university.
- In case students both from the IUAV and PUT-FAU don't fulfil all requirements of credits they won't achieve the Dual Degree and must finish their studies at the home University so as to obtain only the national Degree.

Article 5 – Rights and Status of the Students

Students participating under this Agreement will be enrolled as degree students at their home institution and at the host institution. However, if applicants do not comply with the Bachelor requirements at the moment of their application (180 ECTS of the first three years / Bachelor) to a Programme leading to a Master's degree or equivalent, their admission will be a conditional one. It

will become definitive as soon as the Bachelor's degree certificate or ECTS equivalent certificate will be produced.

Students will have the same rights and obligations as degree students in the respective Institutions. During the mobility, students will be responsible for covering the travel costs to the host country and living costs during their stay, including accommodation, books, equipment, consumables, language tuition prior to the commencement of coursework (where necessary), health and travel insurance, student union fee (if applicable) and other personal expenses arising from the exchange. Students participating in the Programme will be entitled to participate in any introductory programme that may customarily be arranged for international students at the host Institution.

Article 6 - Rights and obligations of the parties

The host institution will render assistance to the Incoming students in finding appropriate accommodation but an accommodation cannot be guaranteed.

Article 7 - Study Plan and Course of Study

Conditions regarding the course of studies are specified in Appendix 1, in the respective study and examination regulations, as well as in the individual Learning Agreement, signed by representatives of the two institutions and the student. Each student will have a study plan made according to the agreed curriculum for the total duration of the Program. This study plan will be reviewed and, if needed, modified prior to final admission. The Learning Agreement must be established and signed by both institutions prior to arrival at the host institution. This agreement may be revised at any time in written form with seal of approval from the academic representatives of the two institutions (digital signatures and stamps are accepted).

A. Dual Degree Study Plan

The detailed Study Plan is given in the Appendix

If the study plan of any of the institutions involved is modified, it should be opportunely notified to the counterpart in order to determine continuity of the current agreement.

STUDENTS FROM	Academic year that must be attended at the hosting university	Minimum and compulsory study plan required for the Dual Degree Program	
PUT-FAU	IUAV	<ul style="list-style-type: none"> • Up to 2 design studios (atelier/studio, 1 per semester) • 1 up to 2 theoretical courses (lectures) • 1 up to 2 elective single courses • professional internship • research dissertation (<i>tesi</i>) 	At least 50 ECTS credits up to 60
IUAV	PUT-FAU	<ul style="list-style-type: none"> • 1 design studio (atelier/studio) • 1 final Thesis Project • Up to 4 theoretical/professional courses • Professional Internship 	At least 50 ECTS credits up to 60

Article 8 – Applications deadlines

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Deadlines
IUAV	June 30 th
PUT-FAU	June 30 th

The receiving institution will send its decision within 6 weeks after IUAV online nomination deadlines.

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Article 9 – Final Degree Project

The final degree project will be performed according to the rules and regulations of both institutions (So as to get the degree certificate, students (degree seeking and double degree) are supposed to pay a Ministry duty (no income for Italian Universities). Students will be informed about the procedures to follow for the payment. The final degree project might be carried out both in the country of the home and/or the hosting institution. The final degree project results in a report written in the language required at the home institution (Italian or English).

Article 10 – Control of results

The parties agree that exams/courses will be graded and credits awarded in line with the ECTS Users' Guide and according to the rules of the institution where the exams/courses are carried out.

Article 11 - Delivery of the academic degrees

Students successfully completing their studies of the Dual Degree Program obtain two degree certificates, one issued by the home institution and one issued by the host institution. The students also receive two Diploma Supplements related to their (respective) degrees.

Administrative requirements to obtain the Dual Degree

- To obtain the Dual Degree diploma, incoming students to IUAV are required:
 - to pay the taxes required by Italian Ministry of University (80 euros ca. at the time of signing);
 - to deliver/send a copy of the thesis;
 - to fulfill Dual Degree administrative requirements by IUAV (including Almalaurea).
- To obtain the Dual Degree diploma, incoming students to PUT-FAU are required:
 - to deliver/send a copy of the thesis;
 - to deliver/send a copy of the professional internship report;
 - to fulfill all administrative requirements.

The degree issued by IUAV university allow to access to the Esame di Stato In Italy, and the degree issued by PUT-FAU allow to access to the professional register in Albania.

Both parties will implement their local evaluation systems for courses and programmes. The feedback and future improvements will be treated at the annual meetings of the persons responsible for the Dual Degree Programme.

Article 12 - Academic and administrative representatives

Each institution will nominate an academic representative and an administrative representative for the Programme. These representatives will be responsible for following the Programme and for ensuring that measures are taken in accordance with this Agreement. The representatives will provide advisory and other academic and administrative services to students participating under this Agreement. Name as well as contact details for the representatives are In given in the Appendix.

Article 13 - Quality assurance

Both parties will implement their local evaluation systems for courses and programmes. The feedback and future improvements will be treated at the annual meetings of the persons responsible for the Dual Degree Programme.

Article 14 - Terms of Agreement

This Agreement will come into effect for Fall semester 2019/2020 and will continue by common agreements through summer term 2024, therefore students will start the mobility from a.a. 2020/2021. The agreement may be extended for another period of five years by mutual consent of the parties. Either institution may terminate this Agreement, provided that written notice of the intent is given at least twelve months prior to termination. Commitments already in progress shall be fulfilled.

Article 15 - Amendments or changes

Amendments or changes to this Agreement will be made in writing and signed by the duly authorized representatives of the institutions. Amendments or changes to Appendix of this Agreement will be made in writing and signed by the duly authorized representatives of the institutions at the Department/Institute level only. The parties agree to solve in a friendly manner any controversy rising from the interpretation of the present Agreement. In case the controversy cannot be resolved, the claim will be submitted for arbitration; each party will appoint a member of the arbitration panel, and one member will be chosen by mutual consent. This Agreement has been signed in two originals in English, of which each institution has taken one.

Date:

Rector Prof. Andrea Maliqari

Maliqari
Polytechnic University of Tirana
UNIVERSITETI POLITEKNIK
TIRANE
Nr. 002/2 prot.
Dt. 28.05.2019

Date:

Rector, Prof. Alberto Ferlenga

Università IUAV di Venezia

Ferlenga
UNIVERSITÀ IUAV DI VENEZIA
27 July 2019